



**East Central District  
Committee on Ordained Ministry (EC DCOM)**

**2010 GUIDELINES FOR CANDIDATES SEEKING CERTIFICATION**

Candidates must complete the following before applying for certification:

1. Complete Sections 1-3 of the *Candidacy Guidebook (2009)* with your mentor.
2. Meet with and be approved by the Staff-Parish Relations Committee of your local church.
3. Be recommended by the Charge Conference of your local church.
4. Complete the psychological assessment. This includes testing, an interview with a counselor, and discussing the report with your mentor.
5. Discuss your readiness with your mentor. When you both agree you are ready to seek certification, contact the EC DCOM Registrar and ask for an appointment.

Following is a list of items that candidates seeking certification must submit to the EC DCOM.

All material must be sent to the EC DCOM Registrar three weeks prior to your interview date:

1. A written recommendation from your church's charge conference. Talk to your pastor about this. A special charge conference may be called for this purpose. The recommendation form is available on the Florida Conference website.
2. A report by your candidacy mentor signed by you and your mentor. A description of this report is found on pages 130-131 of the *Candidacy Guidebook (2009)*.
3. A *Medical Report of Ministerial Candidate* form. This form is available on the Florida Conference website.
4. A *Financial Disclosure* form. This form is available on the Florida Conference website.
5. A notarized *Disclosure and Release for Candidates for Ministry* form. This form is available from the EC DCOM Registrar.
6. Provide the following information in writing as required by the *Discipline(2009)* ¶ 311.2:
  - a. What is the most formative experience of your Christian life?
  - b. Describe God's call to licensed or ordained ministry and the role of the church in your call.
  - c. Write about your beliefs as a Christian.
  - d. Describe your gifts for ministry.
  - e. Describe your present understanding of your call to ministry as elder, deacon, or licensed ministry.
  - f. Describe your support system.
  - g. Describe your understanding of the following requirement from the *Discipline*:  
"Agree for the sake of the mission of Jesus Christ in the world and the most effective witness of the gospel, and in consideration of your influence as clergy, to make a complete dedication to the highest ideals of the Christian life as set forth in ¶¶102-104; 160-166. To this end you will agree to exercise responsible self-control by personal habits conducive to bodily health, mental and emotional maturity, fidelity in marriage and celibacy in singleness, social responsibility, and growth in grace and the knowledge and love of God."

**As you prepare your responses to #6, please read and follow these instructions:**

- List the topic you are addressing before beginning your response.
- Use a 12-point font and double-space.
- Number each page.
- Put your name on each page
- Have your mentor review your answers before submitting them.
- These written responses may be sent by email or regular mail. If you mail a hard copy, please do not staple pages together.
- Remember that all material is due **three weeks before your interview date!**

If you have any questions or need assistance with any of the forms, please contact the Registrar.

Send all material to:

Rev. Sharon M. Dey, Registrar  
East Central DCOM  
1000 Old Tomoka Road  
Ormond Beach, FL 32174

[ecregistrar@tomokaumc.org](mailto:ecregistrar@tomokaumc.org)  
386-672-6722 EXT 26 (O)  
386-671-0576 (H)  
386-341-4685 (C)